

## **Minutes, Executive Committee meeting, 9-4-23**

present: Michelle Murray, Matthew Mutter, Laurie Dahlberg (reporting)

*ex officio*: Deirdre d'Albertis, David Shein, Hannah Zipple, Emily McLaughlin, Peter Gadsby

### **Petitions**

We unanimously approved the following petitions:

- two deferrals of L&T to next summer

- a deferral of Citizen Science to Jan. 2025

- a request for a joint senior project

- a request to withdraw from senior project and reregister with a new advisor

- a request from a senior to complete coursework in absentia

- a request to take two OSUN courses

- a request from a student abroad to take a full semester of OSUN courses

- a request for distribution credit for two tutorials

We unanimously denied one petition for distribution credit for an IB course. As a reminder, no IB or AP courses taken in high school can be used for distribution credit at Bard.

On the matter of petitions and waiving requirements, we discussed the relative malleability of requirements (for college and for programs). We agreed that, while in certain cases the executive committee may waive college requirements, program requirements must remain the decision of programs.

It was decided that personnel from the Dean of Studies or Dean of Student Affairs offices should briefly meet with the divisions as soon as possible, to explain what their offices do, and what services they offer.

Finally, the registrar noted with satisfaction the success of registration, but suggested that we might consider meeting with the Curriculum Committee to discuss the matter of class size caps.

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**9/11/23 & 9/18/23:** The EC did not meet.

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## **Minutes, Executive Committee meeting, 9-20-23**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)

Attending *ex officio*: Hannah Zipple, Eric Trudel, Peter Gadsby, David Shein, Deirdre d'Albertis, Emily McLaughlin.

### **Petitions**

We unanimously approved the following three petitions:

- a joint senior project

- permission to restart the senior project

a request for Multi-disciplinary Studies

One petition for an independent study was tabled as we request more information about the proposed writing requirement, and how this would apply in other cases/programs.

We unanimously refused one petition requesting permission to waive FYS

### **Agenda items**

We discussed the next steps with the FEDRC revisions. We need advice from the legal team about wording on some sections. Before bringing revisions to a full faculty vote, some of them can be fine-tuned at the Executive Committee or Senate level, whereas some should be returned to the division for further discussion. Faculty voting on the numerous revisions will proceed in stages.

The dean brought the question of what to do in the case of a tenure evaluation that was stopped and restarted later. Can parts of the original file be kept in? We will ask Rachel Price for further information.

We agreed to a proposal by David Shein that we split up the work of deciding scholarships and awards. Scholarships and awards for non-graduating recipients will be done earlier in the year (e.g., December), leaving the scholarship/awards for seniors to be decided in April.

We will revisit the question about the scarcity of parking on campus and will ask Security to meet with us about possible solutions.

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### **Minutes, Executive Committee meeting, 9-27-23**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: Hannah Zipple, Peter Gadsby, David Shein, Eric Trudel, Deirdre d'Albortis

### **Petitions**

We unanimously approved the following petitions:

- two joint senior projects
- one senior project extension of one week
- one senior project *in absentia*
- one request for Citizen Science deferral
- one waiver for Citizen Science
- one alternative pathway for Citizen Science

We unanimously denied a request for independent study credit for work undertaken during an internship.

### **Agenda Items**

1. Turning to the question of advising first year students, we agreed on three proposals: 1) to move Bard Bac meetings to June; 2) to engage (and compensate) the work of registration advisors for the full semester, allowing more time to match students with permanent advisors in their desired programs; 3) to engage Ruth Zisman to help oversee this process.

2. We discussed student accommodations and were reminded that the Grievance Committee might be useful in working through complaints. It was stressed that in any case, faculty must comply with ADA requirements.

3. We briefly discussed the next stage of academics at Bard NYC, following Chrys Margaritidis's (Director of Educational Programs) request that Bard Annandale faculty help oversee the development of curriculum for new programs.

4. The dean warned of a new "tsunami," this time of pretenure evaluations.

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### **Minutes, Executive Committee meeting, 10-04-23**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: Hannah Zipple, David Shein, Eric Trudel, Emily McLaughlin

### **Petitions**

We unanimously approved the following petitions:

- a. combined degree
- b. joint moderation
- c. joint moderation/senior project
- d. joint senior project

### **Agenda Items**

1) We discussed the EPC's role in faculty evaluation and considered how we might change the current procedures or calendar to facilitate the timely completion of their evaluation reports.

2) We discussed the confusion of OSUN logistics, including

- a) the fact that these courses are not evaluated in the same way as other Bard courses
- b) that any evaluation form devised for OSUN classes ought to have some additional questions.

3) We revisited the issue of the revamped Student Affairs Committee, including charging the committee to draw up a new charter.

4) Responding to a query from Dean Shein, we decided that the BGIA counts as a program run directly by Bard, which makes a difference in how BGIA courses count towards our required credits.

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**10/11/23:** The EC did not meet.

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**Minutes, Executive Committee meeting, 10-18-23\***

present: Matthew Mutter, Michelle Murray, Brooke Jude (by zoom), Laurie Dahlberg (reporting)  
Attending *ex officio*: Hannah Zipple, David Shein, Emily McLaughlin

**Petitions:**

We unanimously approved the following petitions:

- a. two joint senior projects
- b. a joint moderation

We unanimously rejected a request for a distribution waiver but proposed an alternative pathway to achieve the necessary credit. This was approved 3:1.

**Agenda items**

1. We revisited the question of how we evaluated people hired into interdivisional or dual appointments. When a person's appointment spans more than one division, in which division does the evaluation take place? One likely solution is that the divisional "home" for such faculty appointments should be stated in the appointment letter. We agreed to consult with the Dean to establish a protocol for hiring, contracts, and faculty governance concerning interdivisional appointments.

2. We discussed with Dean Zipple the current temperature on campus as regards the Israel/Hamas crisis.

**\*Note:** We did not meet on Oct. 11, but the the following petitions were approved via e-mail: one joint senior project; one proposal to begin senior project *in absentia*; two requests to defer Citizen Science, with the provision that they must complete it in 2025.

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**Minutes, Executive Committee meeting, 10-25-23**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: Hannah Zipple, David Shein, Deirdre d'Albortis

**Petitions** There were no petitions this week.

**Agenda Items**

1. Nicole Caso and Eric Trudel joined to discuss the FEDRC recommendations, to determine what remains to do before bringing them to the faculty for voting. Some sections are ready for review by the legal team; then they will go to the Senate, and/or the AAUP.
  2. We discussed ways to facilitate the timely graduation of students transferring from community colleges. Bard's rule that it does not accept online courses is a problem for students who have taken online courses, which puts them behind. This discussion will be continued.
  3. Dean Shein brought the question of how OSUN courses should be designated (re: distribution area) and approved. The hope is to make less work for committees and programs by creating a rational protocol. We will discuss some options with the Curriculum Committee.
  4. We discussed the campus climate around the Israel/Hamas crisis. Events (panel discussions, etc.) have tended to be one-sided. We will pursue Professor Murray's suggestion to offer one-credit, pop-up courses that tease apart the loaded language feeding these tensions, such as "What is Genocide?" or "What is Apartheid?"
  5. Dean d'Albertis is working on the new sabbatical schedule. First principles: full year sabbaticals must be strictly regulated through an approval process. Sabbaticals must alternate between the two- and three-course semesters. No one should be on leave for more than two years. To mitigate the loss of courses, we might consider taking advantage of network campus colleagues, BHSEC faculty, and the Fulbright visiting faculty program.
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### **Minutes, Executive Committee meeting, 11-01-23**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: Hannah Zipple, David Shein, Peter Gadsby, Deirdre d'Albertis

#### **Petitions:**

Two petitions for joint senior projects were approved, 4:0.

#### **Agenda items:**

1. We revisited the question of how to determine the "tenure home" of faculty hired into interdivisional programs. It was agreed that this should be stipulated in hiring letters, and language should be added to the handbook to establish protocols. We will bring this proposal to the senate.
2. Professors Murray, Culp, and Bloch are working on a proposal for "program concentrations," including establishing the nomenclature, to designate an independent cluster of courses that could be recognized as such on the transcript. Professor Jude suggests asking the EPC to survey students about their interest in a hypothetical concentration, and whether it might affect the choice of major. It is hoped a proposal can be brought for a vote at the last faculty meeting.

3. Responding to a question about the documents in Interfolio, which are not "cut and paste-able," we were reminded that this is a security measure that cannot be changed. DEs must transcribe material from the files the old-fashioned way.

4. The Dean has arranged for additional security measures (e.g., having security notified in advance or standing by during campus events) as we work to keep the campus calm during the conflict in Israel and Gaza.

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### **Minutes, Executive Committee meeting, 11-08-23**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: Hannah Zipple, David Shein, Peter Gadsby, Deirdre d'Albertis

#### **Petitions**

We unanimously approved the following petitions:

Two joint senior projects

One petition provisionally approved to study away

We unanimously denied one petition to waive the FL requirement to a heritage speaker

#### **agenda items:**

##### **1. "sacred spaces" on campus**

Dean d'Albertis reported that administrators, religious leaders, faculty, and students have been in conversation about the campus's "sacred spaces" and their use for secular activities. We discussed how the community can utilize these campus spaces in ways that respect their sacred functions, but still allow them to be used for educational and cultural activities.

##### **2. campus discourse re: conflict in Gaza**

We discussed the campus climate regarding the conflict in Gaza and are happy to move forward with Professor Murray's proposal for "keywords of our time" courses. These courses (credits to be determined) will help students understand the contestations around the terms.

##### **3. new Science track for Economics**

We learned about a proposal from Professor Martell, who wants to create an econometric track that falls within the Science, Mathematics, and Computing division. It's important to note that the content would fall under the OPT categories: based in a stem field, international students would be eligible for two years of support. The Science Division will vote on this, and if approved, the Economics program will update program details accordingly.

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## **Executive Committee meeting, 11-15-23**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: Hannah Zipple, David Shein, Peter Gadsby, Deirdre d'Albertis

### **A. petitions brought by Dean Shein**

We unanimously approved the following petitions:

- a joint senior project

- two joint moderations

We unanimously denied a petition to change the academic standing on a transcript record.

### **B. discussion of the "programmatic concentration" proposal**

As Senate Chair, Prof. Trudel asked how we might engage a wider faculty discussion of the proposed "programmatic concentration" in advance of faculty vote that will take place at the final faculty meeting this semester. It was agreed that it was too late in the semester to convene meetings of program directors. It was suggested that we offer drop-in workshops that might be run by Phil Pardi.

### **C. graffiti on campus**

We discussed the current wave of graffiti (including stickers and posters) on campus. Hannah Zipple will remind students of the policy regarding sign posting on campus.

### **D. "keyword" courses**

Michelle Murray informs us that she has begun inviting people to teach sections in the "keywords of our time" course.

### **E. tracking moderation boards**

Peter Gadsby reminded us that for the new moderation system to work, the college must record who is serving on the moderation boards. This data will also help keep track of faculty service.

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**11/22/23:** The EC did not meet.

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## **Executive Committee meeting, 11/29/23:**

Present: Matthew Mutter, Michelle Murray, Olga Touloumi (as Arts Representative for Laurie Dahlberg), Brooke Jude (Reporting)

*Ex officio*: Deirdre d'Alberts, David Shein, Peter Gadsby, Hannah Zipple

We approved the following petitions 4-0

- Request to complete senior year in absentia
- Request to withdraw from Senior Project I and re enroll in spring semester
- 2 Requests for extension of senior project submission
- Request to study at Bard NYC as an unmoderated sophomore II
- Request to being 3-2 Columbia Engineering Program in Fall 2024
- Request for joint moderation
- Request to defer Citizen Science for medical reasons
- Request to complete senior project in absentia

The dean emphasized that Division Chairs should convey to faculty that OSUN courses/teaching loads would be a positive contribution to the tenure/promotion portfolio, and would be as valued as other teaching responsibilities. Encourage faculty to look at potentially under- enrolled course and re-imagine as an online OSUN course.

Visited by Eric Trudel, Nicole Caso, Miriam Felton-Danky, as Chair of Faculty Senate and members of FEDRC Discussed minor FEDRC changes to document. All were approved.

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### **Executive Committee meeting, 1-29-24**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: David Shein, Hannah Zipple, Peter Gadsby, Deirdre d'Albertis

#### **A: petitions brought by Dean Shein**

We unanimously approved the following petitions:

- Two joint moderations
- One joint senior project
- Two independent study proposals
- Two changes in distribution credits
- Six recommendations of probation (failure in Citizen Science)

#### **B: discussion of new sabbatical plan**

The committee discussed language and guidelines for putting the plan into practice, for example, cooperative staggering when many sabbaticals in one program coincide. The committee will return to this next week, ahead of the senate discussion.



**C: adding a service dashboard on Interfolio**

We began a preliminary discussion of tracking course releases and service on Interfolio but considering significant logistical problems and other pros and cons, we have decided to put this on hold for now.

**D: revisions to sign-posting on campus policy.**

Dean Zipple informed us that the Student Affairs Office is working on revising the sign-posting policy as it appears in the Student Handbook.

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**Executive Committee meeting minutes, February 5, 2024**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: David Shein, Peter Gadsby, Deirdre d'Albertis, Hannah Zipple

**A. petitions brought by Dean David Shein:**

We unanimously approved the following:

- one request for a leave of absence, pausing senior project, to be resumed in SP'25

- one request to resume senior project *in absentia*, after a leave of absence

We unanimously denied

- four retroactive grade changes

- one request to take four OSUN classes online; student advised to take a medical leave

We denied (3:1)

- one request for online course credit; student advised to take a summer OSUN course

**B. problems with CaFE forms**

Éric Trudel and Mark Halsey joined the meeting to discuss how best to adapt CaFE forms for use in Common Courses, which have more than one instructor. The committee agrees there should be a special form for Common Courses. We also considered the problems of getting packets of forms to faculty without campus mailboxes, and of using the wrong forms for a class, which prevents them from being added to the database. Finally, we agreed that CaFE forms should be distributed to students with a Bard e-mail address for OSUN courses being taught by Bard faculty.

**C. student disability accommodation: class recording**

Dean Michael Sadowski joined us to talk further about the disability accommodation that provides the right to record classes. Dean Sadowski points out this accommodation is strictly overseen and controlled by the Office of Student Disability and Access Services, and that the student must sign a stringent agreement for the recording's narrow use. Dean Sadowski also reminded us that when professors follow principles of universal design (i.e., bullet point lecture slides posted on Brightspace, outlines provided for each class etc.), students may not need a recording accommodation. We will invite Erin Braselmann, Dean of Accessibility, or someone else from her office, to speak further with us in our divisional meetings.

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## Executive Committee meeting minutes, February 12, 2024

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)

Attending *ex officio*: Peter Gadsby, Deirdre d'Albertis, Hannah Zipple

### agenda items

1. Given the difficulties of completing DE reports ahead of the first evaluation meetings on the calendar, we decided to move up the due date for written testimony for CEC evaluations. Letters will henceforth be due **the second Wednesday of the semester**.
2. Eric Trudel joined us for a discussion of the sabbatical schedule. Working on a policy regarding sponsored research and course releases, Dean d'Albertis is seeking input on these guidelines.
3. Revisiting the work of the valiant FEDRC, we discussed changing the requirement for two class visits for promotion-to-senior evaluations.
4. Erin Braselmann joined us to further discuss the lay of the land with accommodations, following recent discussions about class recording accommodations. She reminds us that recording has been a standard accommodation for twenty years and we will be seeing more of it in the future. This accommodation overrules concerns about privacy and intellectual property because the classroom is a public place of accommodation.
5. Peter Gadsby communicates that the First Year Seminar directors have raised the question about setting aside a block of time in the schedule as time for First Year Seminar events and common lectures. He will keep us posted.

**no petitions this week**

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## Executive Committee meeting minutes, February 21, 2024

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)

Attending *ex officio*: Emily McLaughlin, David Shein, Hannah Zipple

### Petitions

We unanimously approved the following petitions:

**Five joint moderations.**

### **Agenda items**

1. We discussed the adjustment to online registration that now allows a student to change their course program without consulting the advisor. Rapidly changing multiple classes without faculty oversight might could lead students into problems, and we might need to work in checks and balances. We will revisit the issue in the future to see how the system has worked in practice.
2. Dean Shein informs us that he will be distributing all materials for nominations of awards and prizes soon. Program chairs are reminded that they will need to have their faculty's consensus on who they are nominating, and not turn in rival nominations from within the same program.

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### **Executive Committee meeting minutes, February 26, 2024**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: David Shein, Hannah Zipple, Emily McLaughlin (replacing Deirdre d'Albertis), Peter Gadsby

### **Petitions**

We unanimously approved the following petitions:

Two joint moderations

One study away, pending successful moderation, a 3.0 g.p.a. this semester, and a plan for completing distribution requirements.

We unanimously denied distribution credit for a proposed independent study.

### **Agenda items**

- 1) We learned about a problem arising from the language programs' posting of films (as pedagogical tools) on Brightspace. We will continue the discussion next week when Dean d'Albertis and Stephanie Kufner can be present.
- 2) Registrar Gadsby gave us a moderation update. He intends to add a program directors' button to the BIP dashboard, which will give access to students' general papers, a record of the faculty on each board, and the final moderation reports. Programs should send their list of moderation boards to the Registrar's office once these are set. Registrar Gadsby also reports that almost all students turned their moderation papers in on time, notwithstanding the new, earlier deadline.
- 3) Senate president Éric Trudel joined us to discuss possible topics for the upcoming senate meeting and the faculty-led faculty meeting.
- 4) Professor Trudel also brought up one small change to the Faculty Evaluation Document (FED) proposed by the FEDRC. The current FED states that persons standing for promotion to full professor "continue to show evidence of excellence" in the three categories of evaluation. We

approved the FEDRC's recommendation to change that wording from "excellence" to "engagement."

5) Finally, we considered the recent confusion over the quorum number in a Divisional vote. It was shown that the relevant wording in the faculty handbook may be at odds, depending on interpretation with how the quorum number traditionally has been arrived at by the Dean's Office. It was agreed that a change will need to be made to the faculty handbook to stipulate that faculty eligible to vote in "non-teaching semesters" be included in the quorum number.

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### **Executive Committee meeting minutes, March 4, 2024**

present: present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: David Shein, Hannah Zipple, Deirdre d'Albertis, Peter Gadsby

#### **Petitions**

We unanimously approved the following petitions:

- four proposals for joint senior projects
- one petition to pursue senior project in non-consecutive semesters
- one petition to begin senior project while studying abroad
- one petition to complete senior project while studying abroad
- one petition to rescind probation, with the proviso that the student meet regularly with support staff

#### **agenda items**

- 1) We approved the creation of an "emeritus@bard" listserv.
- 2) We discussed the complaint that CEC evaluations, occurring in the fourth semester, take place too soon to be helpful. The Dean restated that this is only one semester earlier than pre-tenure evaluations, and it is necessary to stagger the Divisions' evaluation workload.
- 3) Éric Trudel and Stephanie Kufner joined us to discuss a "Foreign Films Database" listed on the FLCL webpage, which has been flagged as a potential violation. We will do our due diligence and consult the policies of other institutions to arrive at a solution.
- 4) We agreed that a faculty member here by presidential appointment who is also a program director may be a divisional evaluator.
- 5) With Professor Trudel, we returned to discuss a change in wording in the Faculty Evaluation Document, to reflect that a faculty member with reduced teaching is still counted in the quorum for divisional voting. At the same time, we intend to clarify the rules governing voting and add language to establish a process if the quorum for voting is not reached.
- 6) Professor Trudel shared the concerns of a student advocacy group that wishes to involve faculty in processes for flagging potential mental health issues by tracking student attendance.

## **Executive Committee meeting minutes, March 11, 2024**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: David Shein, Hannah Zipple, Deirdre d'Albertis, Peter Gadsby

### **Petitions**

We unanimously approved the following petitions:

- two joint moderations
- request to study away (pending successful moderation and g.p.a. at or above 3.0 this semester)
- request for distribution credit for a 4-credit tutorial with Dean David Shein

### **Agenda Items**

- 1) We discussed the campus climate surrounding views on the Gaza conflict. While a sense of civility seems to be holding overall, there have been incidents of micro- aggression and some expressions of hostility. Suggestions include more curricular interventions and possibly in the co-curricular spaces.
- 2) Jonathan Becker joined the meeting to discuss matters of OSF and OSUN.
- 3) We returned to the question of academic advising for first year and transfer students. The key difficulty lies after the August "super advisor" advising, when students are reassigned to faculty advisors in home programs. The process requires special coordination and communication, as well as an eye to dispersing the weight of advising equitably across the faculty. The Registrar's Office, the Office of the Dean of Studies, and program chairs will continue to seek solutions.

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## **Executive Committee Meeting, March 18, 2024**

The EC did not meet on this date.

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## **Executive Committee meeting minutes, March 25, 2024**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)  
Attending *ex officio*: David Shein, Hannah Zipple, Deirdre d'Albertis, Peter Gadsby

### **Petitions**

We unanimously approved the following petitions:

- one joint moderation
- one joint senior project
- one senior project extension

We unanimously denied the following petition:

one grade appeal

We placed one grade appeal under review

#### Agenda items

1. We were joined by two students from Bard Warriors, a mental health advocacy group. Based on their significant work among the student body, they came with two requests: more mental health resources, and mechanisms for active outreach to students who may be struggling.

Following a very productive discussion, we generated several ideas that may be implemented with relative ease: to encourage faculty to include emergency and mental health resources on syllabi, to produce laminated posters for each floor in the dorms, and to print emergency resource numbers on the back of student ID cards.

2. We returned to the question of enrollment caps for 100- 200- and 300- level courses. This conversation will continue once we receive new guidelines from the Curriculum Committee. Meanwhile, faculty members are reminded that, outside of courses that have special equipment constraints, professors should enroll any student who satisfies the prerequisites until the course enrollment cap has been reached. Faculty are also reminded to clearly state prerequisites for their courses, and to whom the course is open.

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#### Executive Committee meeting minutes, April 1, 2024

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)

Attending *ex officio*: David Shein, Hannah Zipple, Deirdre d'Albertis, Peter Gadsby

#### Petitions

We unanimously approved the following petitions:

one joint moderation

one joint senior project

#### Agenda items

1) Éric Trudel (senate chair), members Student Affairs Committee (Profs. Desai, Hominh), and members of the Educational Policies Committee joined the meeting. We discussed means by which the SAC can facilitate connections between students and faculty and form a more concrete relationship with the EPC. We also discussed the challenges the EPC faces in maintaining a robust membership that can manage the heavy evaluation workload on a challenging timetable. We offered several ideas for raising the visibility of the EPC. FYSEM directors might consider integrating the example of the EPC into the new curriculum on democracy in society, and L & T could plan at least one event that focuses on student

government. Finally, we agreed that SAC should meet with student government at least once per semester.

2) We discussed the procedures for electing faculty to committee assignments and positions of faculty leadership, and ways in which these may or may not be followed in practice. One conclusion: protocols need to be clarified in the faculty handbook.

3) We returned to the question of whether divisional chairs are administrative positions. It was agreed that we should discuss this with the AAUP.

4) On the matter of campus wall space and guidelines for its use by recognized campus groups, Dean d'Albertis informs us she is gathering some information about this from other campuses.

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#### **Executive Committee meeting minutes, April 15, 2024**

present: Matthew Mutter, Michelle Murray, Sarah Dunphy-Lelii (for Brooke Jude), Laurie Dahlberg (reporting)

Attending *ex officio*: Hannah Zipple, Deirdre d'Albertis, Peter Gadsby

Agenda items.

1) We discussed some problems (e.g., faculty no longer at the college) that have arisen around requests for a retroactive grade change.

2) There are occasionally questions about how, when, or whether supplemental advisors should offer advice on the senior project. We will invite some members of the supplemental advising system to meet with us to discuss how academic advising can interface with supplemental advising.

3) We spoke further about the ideas brought to us several weeks ago by the student mental health advocacy group Warr;ors; and discussed ways to implement some suggestions.

4) The dean informed us that a course buy-out policy will be created by ODAA and the Office of the DOC in concert with AAUP and faculty senate leadership.

5) Suggested course caps will soon be posted on the Dean of the College webpage.

6) The dean informed us that legal counsel has flagged a few terms and phrases in the proposed changes to the faculty evaluation document. The document will be posted on the DOC site by end of term.

7) We discussed the posting of public art on campus. Small group discussions, led by interested faculty and administrators, might help foster more understanding about free speech, and the gap between intention and reception.

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### **Executive Committee meeting minutes, April 22, 2024**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)

Attending *ex officio*: David Shein, Hannah Zipple, Deirdre d'Albertis, Peter Gadsby

The registrar from the American University of Central Asia is visiting to observe the functions of the Office of the Registrar.

### **Petitions:**

We unanimously approved the following petitions:

- six joint senior projects
- two senior projects in absentia
- two joint moderations
- one joint moderation/study away
- one credit for independent study

### **Agenda items.**

1. We refreshed our memories about which committees have appointed representatives. The reps for Student Affairs and Faculty Resources committees are subject to Executive Committee approval and are not elected in the divisions.
  2. We revisited the question of the purpose and function of the grievance committee now that we have created other protocols for handling complaints. It was also noted that the faculty handbook and student handbook descriptions of the Grievance Committee don't match. Before disbanding this committee, the dean urges us to rethink how it could be made to be useful within our existing system.
  3. We discussed the current climate of protest at other institutions like Columbia and Yale, and the oversimplified and misleading reporting of what's happening on and off campuses.
  4. We looked at the compiled list of Second Focus programs.
  5. The Dean would like to foster faculty discussions/gatherings to counter feelings of isolation in our currently turbulent moment.
  6. Professor Murray announced the plan for a Keywords course in fall, on the topic of elections.
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### **Executive Committee meeting minutes, May 6, 2024**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)

Attending *ex officio*: David Shein, Hannah Zipple, Emily McLaughlin (for d'Albertis), Peter Gadsby

#### **Petitions**

We unanimously approved

- one senior project extension

- three joint senior projects

- one senior project *in absentia*

- one MDS moderation, provided there is a regular faculty member who will be advisor.

- one request for change of distribution credit

We unanimously denied

- one request for change of distribution credit

- one request for distribution credit for an online course

#### **Agenda items:**

1. We agreed upon the need to revisit this problem of when to accept credits earned online.

This will need the input of the Senate and will suggest this as an agenda item next semester.

2. We revisited a case of a student requesting a grade change. We agreed the case did not merit a grade change.

3. Discussing how Bard NYC's curriculum is developing and noting that the protocol for vetting courses has sometimes fallen through the cracks, we decided to revisit this topic when the dean is present.

4. We returned to a discussion of how to bring supplemental advising into agreement with academic advising on academic/program matters. We intend to invite people from the offices that do supplementary advising (DOSA, OEI, Athletics) in for further discussion on how to coordinate advising.

5. During moderations last week, Professor Jude found some difficulties with the new earlier deadline moderation papers, in that many students' plans had changed significantly since they wrote their papers back in early January. Peter Gadsby suggested that they amend the system to allow students to submit revised papers by a later date, which would still allow the early calculation of who intends to moderate, and into which program.

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### **Executive Committee meeting minutes, May 13, 2024**

present: Matthew Mutter, Michelle Murray, Brooke Jude, Laurie Dahlberg (reporting)

Attending *ex officio*: David Shein, Hannah Zipple, Emily McLaughlin (for d'Albertis), Peter Gadsby

David Shein presented academic petitions. We unanimously approved the following:

- Two senior projects begun *in absentia*

- One senior project completed *in absentia*

- Three joint senior projects

- Two joint moderations

- One petition to study away

We denied (3:1)

- One petition to alter distribution credit for a course taken

We unanimously denied

- One request to waive a distribution requirement

We unanimously rejected

- One grade appeal

### **agenda**

1. Heather Topcik, Dean and Director of Libraries, joined us to discuss current changes and future plans for Stevenson Library. Two major events happening this year have been the installation of the Geothermal plant adjacent to Stevenson Library and the relocations of part of the Stevenson collection (e.g., non-circulating items, archives, etc.) to the Massena campus. With remodeling of this remote storage location underway, the proposed library expansion is no longer necessary. Moreover, we are now freed up to redesign the ground level and the first floor as "activated spaces," and to finally have a fully accessible entrance opening on the parking lot. Office space and personnel are shifting, and we are changing the cataloguing software May 31. In other words, a lot is happening at the Library.

2. Professors Caso and Trudel joined us to review the final text of the Faculty Evaluation Document, following suggestions of counsel.

3. We discussed a student proposal to call elections each fall for all student committee posts. This would entail changing the student constitution.

4. We discussed the election of committee reps the Faculty Resources committee that will take place at the final faculty meeting.